EUROPEAN COMPUTER MANUFACTURERS ASSOCIATION

ECMA

MEMENTO 1981

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Introduction

By 1959 the growing use of computers, built by several different manufacturers, showed the necessity for standardization in operational techniques, such as programming, and also input and output codes. Such standards would make it possible to use data prepared for, or even by, a computer made by one manufacturer to be used on a computer made by another with the minimum of alteration. Also it would avoid duplication of work in the preparation of, for example, programming languages by several manufacturers.

Though certain National bodies had, before 1960, started work on standards in this field, e.g. paper tape and codes, there did not appear to be collaboration between them, nor between the manufacturers themselves. Different countries may have different requirements, so that it may not be necessary to have the same standards everywhere, but the standards should at least be compatible.

With the object of co-ordinating such work, the Heads of the Companies of longest standing in Europe in the data processing field (Compagnie des Machines Bull, IBM World Trade Europe Corporation and International Computers and Tabulators Limited) sent a joint letter to all the known computer manufacturers within Europe, inviting these companies to send representatives to a meeting. This meeting was held on April 27, 1960, in Brussels; it was decided that an association of manufacturers should be formed which would be called European Computer Manufacturers Association, and a Committee was nominated to prepare the formation of the Association and to draw up By-Laws and Rules.

By December 1960 the form that the Association would take was fairly well defined and it had been decided that the headquarters should be in Geneva to be near the headquarters of the International Organization for Standardization and the International Electrotechnical Commission. In May 1961 the Association officially came into being and all those Companies which attended the original meeting became members.

Just prior to the official registration of ECMA, it was invited to be represented at a Round-Table Conference to be held in Geneva organized by ISO and IEC to discuss standardization in the general field of computers. This meeting resulted in the formation of TC97 and in the organization of its own Working Groups, and ECMA was asked to become a liaison member.

Purpose

The aims of the Association will be clear from the following extract from the By-Laws:

To study and develop, in co-operation with the appropriate national and international organizations, as a scientific endeavour and in the general interest, methods and procedures in order to facilitate and standardize the use of data processing systems.

To promulgate various standards applicable to the functional design and use of data processing equipment.

The Association shall be a non-profit-making organization and shall devote itself to no commercial activity whatsoever.

Membership

The Association shall consist of ordinary and associate members and such other classes of members as may be created by the ordinary members at a General Assembly.

Ordinary members shall be companies which in Europe develop, manufacture and market data processing machines or groups of machines used to process digital information for business, scientific, control or other similar purposes. Data processing machines used exclusively for military purposes shall not be considered to be included in the above machines.

Promulgation of Standards

Promulgation of standards by the Association shall require approval by at least two-thirds of all the ordinary members.

It is not obligatory for members to follow any standard.

ECMA Standards (see page 83) are made available without restriction to all interested parties. Indeed, the proposals are intended to be drafts to be considered by ISO and the National Standards Organizations, where the final standards will be adopted.

Past Presidents

1961-1962	Mr. C. G. Holland-Martin	(ICT)	1971-1972 Dr. K. Scheidhauer	(AEG-Tfk)
1963-1964	Prof. Dr. J. Engelfriet	(EL)	1973-1974 Dr. J. M. M. Pinkerton	(ICL)
1965-1966	Mr. M. R. Pedretti	(IBM)	1975 Mr. J. van Eybergen	(Philips)
1967-1968	Dr. J. M. M. Pinkerton	(ICL)	1976-1977 Mr. W. Heimann	(Siemens)
1969-1970	Mr. P. J. Davous	(Bull)	1978-1979 Mr. M. H. Johnson	(Ferranti)

Officers

Management

President
Mr. **J. van Eybergen**
(Philips)

Vice-President
Mr. **L. Hanewinkel**
(Nixdorf)

Treasurer
Mr. **J. Scherpenhuizen**
(DEC)

Executives

Secretary General
Mr. **D. Hekimi**

Technical Officer
Mr. **L. Lauri**

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Ordinary Members

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Digital Equipment Corporation International (Europe)
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CH-1213 PETIT-LANCY 1,
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Ferranti Computer Systems Ltd
Western Road
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United Kingdom

IBM Europe
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France

I.C.L. International Computers Ltd
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12 Warwick Road
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Germany

Philips Data Systems
P.O. Box 553
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The Netherlands

SEMS, Société Européenne de Mini-Informatique et de Systèmes
36-38 Rue de la Princesse
F-78430 LOUVECIENNES,
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Sperry Univac
Sperry Univac Centre
LONDON NW10 8LS,
United Kingdom

Associate Members

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Germany

CIT-ALCATEL
25 Av. de la Grande Armée
F-75782 PARIS CEDEX 16,
France

SAGEM, Société d'Applications Générales d'Electricité & de Mécanique
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Shugart Associates
Benzstr. 28
D-8031 PUCHHEIM/MUNICH,
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3M Italia S.p.A.
S.S. 87 - Km. 20, 700
I-81100 CASERTA,
Italy

Verbatim S.A.
Case postale 296
CH-1215 GENEVE 15,
Switzerland

General Assembly

SCOPE:
The General Assembly is the highest authority of the Association. It controls the Association and appoints and controls its Management.

Mr. J. Boivin	(Verbatim)	Mr. J. Lefèvre	(CIT)
Dr. C. Bruschini	(3M)	Mr. B. O. Malmberg	(Datasaab)
Mr. L. Faurre alt. Mr. Ph. Léger	(Sagem)	Mr. W. Pfau alt. Mr. J. K. Williams	(IBM)
Mr. H. Feissel	(Cii HB)	Dr. J. M. M. Pinkerton	(ICL)
Mr. R. S. Ferguson	(Sperry Univac)	Mr. C. Rossetti	(Olivetti)
Mr. C. Forman	(Burroughs)	Mr. W. Schäfer	(Shugart)
Mr. L. Hanewinkel	(Nixdorf)	Mr. J. Scherpenhuizen alt. Miss P. White	(DEC)
Mr. W. Heimann alt. Mr. G. Haberzettl	(Siemens)	Mr. S. Statt	(NCR)
Mr. J. Helein	(SEMS)	Dr. K. Uhl	(BASF)
Mr. M. H. Johnson	(Ferranti)	Mr. J. van Eybergen	(Philips)

Co-Ordinating Committee

SCOPE:
To draw up Terms of Reference for the Technical Committees and to co-ordinate their activities. To make recommendations regarding the formation of new committees or the dissolution of old ones.

Chairman:	Mr. R. S. Ferguson	(Sperry Univac)
MEMBERS:	Mr. J. Dubos	(Cii HB)
	Mr. G. Haberzettl	(Siemens)
	Mr. W. Pfau	(IBM)
	Mr. A. J. Raphael	(ICL)
	Mr. C. Rossetti	(Olivetti)

Protection Rights Committee (PRC)

SCOPE:
To watch the legal situation as it affects the protection of computer programs, as it develops and to report and comment on the facts to the General Assembly.

Chairman:	Mr. J. R. Cartwright	(ICL)
MEMBERS:	Mr. A. R. Cooper	(Ferranti)
	Mr. J. E. M. Galama	(Philips)
	Mr. G. Kretschmar	(Siemens)
	Mr. R. Langborger	(Datasaab)
	Mr. R. Letanche	(Cii HB)
	Dr. H. E. Müller	(IBM)
	Mr. S. Ravera	(Olivetti)
	Mr. T. C. Siekman	(DEC)
	Mr. B. G. Suurmond	(Philips)

Technical Committees

Committees having accomplished their task

General Programming Languages	TC 2
Problem Analysis and Flow Charting	TC 3
Optical Character Recognition	TC 4
ALGOL	TC 5
Magnetic Ink Character Recognition	TC 7
Data Transmission	TC 9
PL/1	TC 10
Numerical Control	TC 11
Keyboards	TC 13
Paper Sizes	TC 14
I/O Interface	TC 18

Technical Committees and Task Groups

Active committees

Input and Output Codes	TC 1
COBOL	TC 6
FORTRAN	TC 8
Product Safety	TC 12
Labelling and File Structure	TC 15
Rigid Magnetic Disks	TC 16
Magnetic Tapes	TC 17
Magnetic Tape Cassettes and Flexible Disks	TC 19
Electromagnetic Compatibility	TC 20
BASIC	TC 21
Data Base	TC 22
Open Systems Interconnection	TC 23
Communications Protocols	TC 24
Data Networks	TC 25
Acoustics	TC 26
Ada	TC 27
Ergonomics of Work Stations	TC 28

Real-Time Task Group	RTTG

TC 1 - Input and Output Codes

SCOPE:

Definition of common character sets (including alphabets, digits, punctuation marks, special symbols and control functions) and their coded representation suitable for input/output media, data transmission and text communication in order to facilitate interchange of information between DP equipment. To define the implementation of codes on media.

PROGRAMME OF WORK:

1. Determination of common sets which shall take into account the European requirements for character, symbol and control function representations in data handling and programming, in accordance with computer and auxiliary equipment characteristics.
2. Consideration shall be given in defining the coded character sets to permit possible expansion and contraction.
3. To participate in the work of CCITT and ISO/TC 97 to develop a standard character set and coding for text communication.
4. To assume responsibility for the maintenance of the ECMA standards prepared by TC1.
5. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	Mr. **W. Bohn**	(IBM)
Vice-Chairman:	Mr. **L. J. Zeckendorf**	(Philips)
MEMBERS:	Mr. **H. G. Böckmann**	(Siemens)
	Mr. **L. de Bournonville**	(Cii HB)
	Mr. **P. Dettmer**	(Siemens)
	Mr. **J. Dubos**	(Cii HB)
	Mr. **J. Friemelt**	(Siemens)
	Mr. **T. Hastings**	(DEC)
	Mr. **T. Kelly**	(Burroughs)
	Mr. **M. Musso**	(Olivetti)
	Mr. **A. J. Raphael**	(ICL)
	Mr. **M. Schwimmer**	(SEMS)

TC 6 - COBOL

SCOPE:

To survey the implementation and usage of COBOL and to participate in the development and standardization of COBOL languages, taking into account the specific European needs.

PROGRAMME OF WORK:

1. To examine the COBOL reports and standards with a view to eliminating any possible ambiguities.
2. To examine the problems of input/output formats in order to make recommandations which enable compliance with national standards and usages.
3. To work with the COBOL Committee and any other committees working in the same area with a view to ensuring that European requirements are taken into account in the maintenance of COBOL.
4. To recommend, where appropriate, improvements in the COBOL specifications.
5. To follow closely developments and the establishment of languages related to COBOL.
6. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	Mr. **A. Unbehaun**	(Siemens)
Vice-Chairman:	Mr. **J. Bourgain**	(Cii HB)
MEMBERS:	Dr. **M. Bellardinelli**	(Olivetti)
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	Mr. **J. Rudy**	(DEC)
	Dr. **W. Schöniger**	(Sperry Univac)
	Mr. **B. Sloejdare**	(Datasaab)
	Mr. **J. B. te Kiefte**	(Philips)
	Mr. **K. Watts**	(ICL)

TC 8 - FORTRAN

SCOPE:

To survey the implementation and usage of FORTRAN and participate in the revision and development of current FORTRAN standards, taking into account specific European needs.

PROGRAMME OF WORK:

1. To co-operate with ANSI X3J3 (FORTRAN) with a view to ensuring that European requirements are taken into account in the further development of FORTRAN.
2. To examine the FORTRAN reports and standards with a view to eliminating possible ambiguities.
3. To recommend, where appropriate, modifications or sub-set(s) of the language for applications in real-time systems.
4. To monitor data base activities and, in co-operation with ECMA TC 22, make recommendations as to the desirability of possible involvements by ECMA in FORTRAN data base development.
5. To maintain liaison with other standards organizations in order to present ECMA proposals to them and make comments on their proposals.

OFFICERS:

Chairman:	Mr. **J. L. Lacour**	(Philips)
Vice-Chairman:	Mr. **N. Münchhausen**	(Siemens)
MEMBERS:	Mr. **P. A. Boutrouille**	(Cii HB)
	Mr. **D. W. Creasy**	(ICL)
	Mr. **C. Mas**	(IBM)

TC 12 - Product Safety

SCOPE:

To consider national and international safety regulations with a view to establishing appropriate safety recommendations for Data Processing machines or units so that they are intrinsically safe and safe for operating and maintenance personnel.

PROGRAMME OF WORK:

1. To survey existing national and international standards and recommendations concerned with safety requirements.
2. To study the safety requirements associated with power control and distribution and establish recommendations where appropriate.
3. To consider short circuit and overcurrent protection, earthing, voltage exposure limits, mechanical design, etc., and establish recommendations where appropriate.
4. To assume responsibility for the maintenance of ECMA standards prepared by TC12.
5. To establish and maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	Mr. H. Kummer	(IBM)
Vice-Chairman:	Mr. R. S. Ferguson	(Sperry Univac)
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	Mr. G. Knorr	(NCR)
	Mr. O. Krämer	(Philips)
	Mr. G. Moreau	(Cii HB)
	Mr. L. Mori	(Olivetti)
	Mr. A. Pascal	(SEMS)
	Mr. J. Scherpenhuizen	(DEC)
	Mr. J. Trigg	(ICL)
	Mr. G. Zierl	(Siemens)

TC 15 - Labelling and File Structure

SCOPE:

To facilitate the interchange of data between computer systems by defining standards for labels, data formats and file structures.

PROGRAMME OF WORK:

1. To lay down specific standards for labels, data formats and file structures applicable to the media commonly used for data interchange.
2. To assume responsibility for the maintenance of ECMA standards prepared by TC15.
3. To establish and maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	Mr. A. Escherle	(Philips)
Vice-Chairman:	Mr. J. B. Paterson	(ICL)
MEMBERS:	Mr. B. Andersson	(Datasaab)
	Mr. C. Bathe	(Nixdorf)
	Mr. S. Bollettino	(Olivetti)
	Mr. J. C. Camus	(Cii HB)
	Mr. J. M. Drouot	(CIT)
	Mr. M. Ellison	(Burroughs)
	Mr. A. Hailer	(Siemens)
	Mr. H. Kaikow	(DEC)
	Mr. H. Rachel	(IBM)

TC 16 - Rigid Magnetic Disks

SCOPE:

To identify and standardize the minimum number of parameters necessary to ensure exchangeability of disk packs and of the information recorded thereon. To identify and standardize individual disks intended for mounting in data storage devices

PROGRAMME OF WORK:

1. To prepare individual standards for disks intended for mounting in data storage devices.
2. To assume responsibility for the maintenance of ECMA standards prepared by TC16.
3. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	Mr. **G. Prival**	(Cii HB)
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	Mr. **C. A. Arvérus**	(Datasaab)
	Mr. **G. Baumeister**	(Siemens)
	Dr. **C. Bruschini**	(3M)
	Mr. **J. M. Drouot**	(CIT)
	Mr. **G. Lenhard**	(BASF)
	Mr. **K. E. Neumann**	(Nixdorf)
	Mr. **J. Norbury**	(ICL)
	Dr. **R. Rottmayer**	(DEC)
	Mr. **M. Schwimmer**	(SEMS)

TC 17 - Magnetic Tapes

SCOPE:

To identify and standardize the minimum number of parameters necessary to ensure interchangeability of magnetic tapes using appropriate methods of recording and taking account of existing standards.

PROGRAMME OF WORK:

1. To prepare draft standards for reels having diameters from 15 cm to 27 cm.
2. To draft guidelines for handling and storing tapes.
3. To assume responsibility for the maintenance of ECMA standards prepared by TC17.
4. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	–	
Vice-Chairman:	–	
MEMBERS:	Dr. **C. Bruschini**	(3M)
	Mr. **A. Gigliano**	(3M)
	Mr. **R. Müller**	(Siemens)
	Mr. **J. Pillet**	(Cii HB)
	Mr. **M. Toussan**	(Sagem)
	Mr. **P. W. Watts**	(ICL)

TC 19 - Magnetic Tape Cassettes and Cartridges, and Flexible Disks

SCOPE:

To identify and standardize the physical properties and the relevant data format of magnetic tape cassettes and cartridges, and of flexible disks for digital applications–below the performance range of existing magnetic tape standards–in order to ensure interchangeability.

PROGRAMME OF WORK:

1. To identify the requirements of low-cost and compact digital data recording for data collection and data entry systems as well as for easy mailing and to review the extent to which existing designs possibly derived from existing standards in other areas, fulfil these requirements.
2. To specify, based on their preliminary investigations, the physical properties, recording method and track location of magnetic flexible disks and envelopes in order to ensure interchangeability.
3. To specify the relevant track format and code representation for these disks to ensure interchangeability.
4. To assist TC15 on labelling problems.
5. To assume responsibility for the maintenance of ECMA standards prepared by TC19.
6. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments to their proposals.

OFFICERS:

Chairman: Mr. G. Bonzano   (Olivetti)

Vice-Chairman: Mr. C. R. Claber   (ICL)

MEMBERS:

Mr. C. A. Arvérus	(Datasaab)	Mr. G. Lenhard	(BASF)
Mr. C. Bizet	(Cii HB)	Mr. K. E. Neumann	(Nixdorf)
Mr. J. Boivin	(Verbatim)	Mr. E. Pattis	(Shugart)
Dr. Bruschini	(3M)	Mr. G. Richoux	(Shugart)
Mr. C. Calisto	(3M)	Mr. H. Schlossbauer	(Siemens)
Mr. J. M. Drouot	(CIT)	Mr. S. Sorkine	(SEMS)
Mr. G. Hasler	(IBM)	Mr. E. J. Tercic	(Philips)

TC 20 - Electromagnetic Compatibility

SCOPE:

To study the conditions necessary to guarantee reciprocal electromagnetic compatibility between data processing equipment and the outside environment; to prepare corresponding standards.

PROGRAMME OF WORK:

1. To survey existing national and international standards concerned with electromagnetic compatibility.
2. To establish measuring methods and limits for electromagnetic interference generated by Data Processing Equipment.
3. To establish methods of assessment of the susceptibility of Data Processing Equipment to electromagnetic interference.
4. To assume responsibility for the maintenance of ECMA standards prepared by TC20.
5. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman: –

Vice-Chairman: –

MEMBERS:		
	Mr. J. Alliot	(SEMS)
	Mr. J.-E. Björklund	(Datasaab)
	Mr. P. Boers	(DEC)
	Mr. M. Hutteger	(Siemens)
	Mr. U. Kirste	(IBM)
	Mr. O. Krämer	(Philips)
	Mr. A. Le Maoût	(Cii HB)
	Mr. V. Ormezzano	(Olivetti)
	Mr. F. Riechetoff	(Cii HB)
	Mr. R. Schäfer	(Sperry Univac)
	Mr. S. Statt	(NCR)
	Mr. R. J. Trigg	(ICL)

TC 21 - BASIC

SCOPE:

To study the language BASIC and to proceed with its standardization.

PROGRAMME OF WORK:

1. To examine the available reports with a view to eliminating any ambiguous interpretation.
2. To issue recommendations to the committees working on standardization of BASIC on the specific European requirements.
3. To assume responsibility for the maintenance of ECMA standards prepared by TC21.
4. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	Dr. **M. Bellardinelli**	(Olivetti)
Vice-Chairman:	Dr. **I. Griffiths**	(ICL)
MEMBERS:	Mr. **W. Becker**	(Siemens)
	Mr. **W. Dehn**	(Nixdorf)
	Mr. **J. Doussy**	(SEMS)
	Mr. **B. Leroy**	(Cii HB)
	Mr. **J. Murray**	(Burroughs)
	Mr. **B. S. Rastrick**	(IBM)
	Mr. **J. Totton**	(DEC)
	Mr. **A. E. van Es**	(Philips)

TC 22 - Data Base

SCOPE:

To promote the standardization of data base management systems by contributing to national and international standardization or development organizations.

PROGRAMME OF WORK:

1. To consider the documents available to detect inconsistencies (CODASYL PLC/JOD and DDLC/JOD, ANSI/SPARC report).
2. To contribute in the first instance on the following areas that are vitally important for standardization and where standardization seems economically and technically feasible: interfaces 6 and 7, external DDL and DML, candidate DBLTG proposal, interface 1, conceptual DDL.
3. To propose improvements which, without modifying the basic philosophy of the CODASYL/DBTG approach, would ensure the most general implementation, and be open to future extensions. Possible improvements include the following: protect integrity of data base, simplify the languages, make CODASYL specifications mutually consistent, make the documents self-contained, as far as possible, define extended basic and primitive DM functions, clarify and improve flexibility of Schema/Sub-schema mapping, improve the facilities for data base administration. Work on such proposals should be preceded by assessment of priorities and resources.
4. To maintain close liaison with the relevant ECMA Technical Committees, in particular with TC6.
5. To establish and maintain effective co-operation with other organizations concerned (e.g. CODASYL, ANSI, ISO, IFIP), thereby taking users' requirements into account.

OFFICERS:

Chairman:	Mr. **C. Roussel**	(Cii HB)
Vice-Chairman:	Mr. **G. Holland**	(Philips)
MEMBERS:	Dr. **M. Bellardinelli**	(Olivetti)
	Mr. **H. Ellis**	(ICL)
	Mr. **J. K. Gouw**	(NCR)
	Mr. **C. Hernandez**	(SEMS)
	Mr. **H. Pavel**	(Nixdorf)
	Dr. **H. Schmutz**	(IBM)
	Dr. **W. Schöniger**	(Sperry Univac)
	Mr. **C. Weber**	(Siemens)

SCOPE:

To take the overall responsibility for the Reference Model for open systems interconnection within ECMA; to develop service and protocol standards for those layers above the Transport layer.

PROGRAMME OF WORK:

1. To maintain an ECMA view of the ISO Reference Model and to contribute to its maintenance and extension.

2. To develop a Session Protocol standard.

3. To develop a Virtual Terminal standard.

4. To develop a File Transfer Protocol standard.

5. To develop a Job Transfer Protocol standard.

6. To study the functional requirements of the Application, Presentation and Session layers for the CCITT-defined Telematic services; to further study the relationship between these services and the Reference Model.

7. To assume responsibility for the maintenance of ECMA standards prepared by TC23.

8. To maintain liaison with TC24 and TC25.

9. To maintain liaison with CCITT and ISO.

10. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments to their proposals.

OFFICERS:

Chairman:	Mr. **M. Elie**	(Cii HB)
Vice-Chairman:	Dr. **G. de Luca**	(Olivetti)
MEMBERS:	Mr. **G. Baronnat**	(Cii HB)
	Mr. **M. Barratt**	(Ferranti)
	Mr. **K. Bidlingmeier**	(Nixdorf)
	Mr. **C. de Bourbon**	(Cii HB)
	Mr. **J. B. Brenner**	(ICL)
	Mr. **C. Camozzi**	(SEMS)
	Mr. **W. Choufour**	(NCR)
	Mr. **O. Fåk**	(Datasaab)
	Dr. **G. Friedl**	(Siemens)
	Mr. **V. Hayes**	(NCR)
	Mr. **M. Levilion**	(IBM)
	Mr. **C. Ngo-Mai**	(IBM)
	Mr. **R. Newland**	(DEC)
	Mr. **B. Roberts**	(IBM)
	Mr. **D. A. Robertson**	(Burroughs)
	Dr. **K. Roehr**	(IBM)
	Mr. **A. Poublan**	(Cii HB)
	Mr. **C. Saury**	(SEMS)
	Mr. **S. H. B. van Schaik**	(Sperry Univac)
	Mr. **J. Schumacher**	(Nixdorf)
	Mr. **P. Secondo**	(IBM)
	Mr. **L. M. J. Visser**	(Philips)
	Mr. **A. Wilson**	(DEC)
	Mr. **C. Wood**	(Sperry Univac)

TC 24 - Communications Protocols

SCOPE:

To develop service and protocol standards for the Link, Network and Transport layers of the Reference Model for OSI.

PROGRAMME OF WORK:

1. To maintain and enhance the Transport Protocol standard.
2. To develop service and protocol standards for the Network layer.
3. To study the scope, definitions and standardization possibilities of Local Area Networks (LAN); to develop standards where a need is identified.
4. To finalize and maintain the family of HDLC standards.
5. To consider any further service and protocol requirements of the Link layer, e.g. Multi-link.
6. To consider the special requirements of satellite communications.
7. To study the functional requirements of the Transport, Network and Link layers for the CCITT-defined Telematic services.
8. To assume responsibility for the maintenance of ECMA standards prepared by TC24.
9. To maintain liaison with TC23 and TC25.
10. To maintain liaison with CCITT and ISO.
11. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:　　　　Mr. **C. Wood**　　　　(Sperry Univac)

Vice-Chairman: Mr. **D. Ackerman**　　(ICL)

MEMBERS:

Mr. **H. Abramowitz**	(Philips)	Mr. **U. Hartmann**	(Siemens)
Mr. **R. Antonietti**	(Olivetti)	Mr. **V. Hayes**	(NCR)
Mr. **I. Backlund**	(Philips)	Mr. **H. W. Lohse**	(Nixdorf)
Mr. **A. Bourguignon**	(Cii HB)	Mr. **F. Markmiller**	(Siemens)
Mr. **D. Bradley**	(Ferranti)	Mr. **J. L. Matrod**	(Cii HB)
Mr. **P. De Backer**	(IBM)	Mr. **O. B. P. Rikkert de Koe**	(Philips)
Mr. **O. Fåk**	(Datasaab)	Mr. **P. von Studnitz**	(Philips)
Mr. **R. J. Gillman**	(ICL)	Mr. **J. Thom**	(Burroughs)
Mr. **M. Habert**	(SEMS)	Mr. **Ulivastro**	(IBM)
Mr. **J. Harper**	(DEC)	Mr. **A. Wilson**	(DEC)

TC 25 - Data Networks

SCOPE:

To develop standards for the Physical layer of the Reference Model for OSI. To study the data transmission and CCITT-defined Telematic services offered by the PTT administrations; arising therefrom to prepare co-ordinated viewpoints which are of common interest to European computer manufacturers and their users. To standardize selected facilities within these services for specific applications.

PROGRAMME OF WORK:

1. To study and make contributions to the work on data communications interfaces currently in progress in CCITT and ISO; in particular concerning: new common interface, permission to connect, and maintenance testing.
2. To study DTE-to-DTE direct connection using private and local area networks.
3. To study the data transmission and the CCITT-defined Telematic services and to standardize selected facilities within these services.
4. To study the tariff principles of the PTT administrations and their impact on DTE design.
5. To assume responsibility for the maintenance of ECMA standards prepared by TC25.
6. To maintain liaison with TC23 and TC24.
7. To maintain liaison with CCITT and ISO.
8. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:　　　　Mr. **J. Schwarz**　　　　(Siemens)

Vice-Chairman: Mr. **R. Boers**　　　　(DEC)

MEMBERS:

Mr. **J. Christ**	(Cii HB)	Mr. **H. Lubcke**	(Nixdorf)
Mr. **O. Fåk**	(Datasaab)	Mr. **F. E. Malerba**	(DEC)
Mr. **R. S. Ferguson**	(Sperry Univac)	Mr. **J.-M. Poulet**	(SEMS)
Mr. **D. Fillet**	(Burroughs)	Mr. **C. Stenstrom**	(CIT)
Mr. **G. Galli**	(Olivetti)	Mr. **A. Thoms**	(ICL)
Mr. **J. Georges**	(Philips)	Mr. **P. Watton**	(Ferranti)
Mr. **V. Hayes**	(NCR)	Mr. **A. Wilson**	(DEC)
Mr. **D. Hocquaux**	(IBM)		

TC 26 - Acoustics

SCOPE:

To recommend standards for determining the noise outputs of different categories of individual items of computer equipment intended for use in defined working environments; standards for determining total noise levels in the said working environments, these standards to include corresponding methods of measurement; preferred methods of predicting total levels if units of known noise output are installed together.

PROGRAMME OF WORK:

1. To categorize the acoustic environments in which DP equipments are required to work.
2. To survey the various recommendations and requirements for the acoustic environments of these areas.
3. To make recommendations for standard methods of measuring and specifying the noise output of equipment, taking into account the work of ISO/TC43.
4. To consider any special requirements that may arise during non-standard operation, e.g. servicing.
5. To consider what information should be supplied by the manufacturer to facilitate optimum installation and to make recommendations.
6. To follow developments affecting acoustic environment in places of work.
7. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	Mr. **K. K. Wöhrle**	(IBM)
Vice-Chairman:	Mr. **D. Baines**	(ICL)

MEMBERS:

Mr. **E. Beer**	(Burroughs)	Mr. **G. Leroi**	(Cii HB)
Mr. **R. S. Ferguson**	(Sperry Univac)	Dr. **B. Lotz**	(DEC)
Mr. **M. Giesler**	(Sperry Univac)	Dr. **M. Marini**	(Olivetti)
Mr. **P. Graauw**	(Philips)	Mr. **L. Olsson**	(Datasaab)
Mr. **E. Klotz**	(Nixdorf)	Mr. **M. Schleiffer**	(CIT)
Mr. **G. Knorr**	(NCR)	Mr. **M. Schmid**	(Siemens)
Mr. **H. Kuhn**	(DEC)		

TC 27 - Ada

SCOPE:

To study the programming language Ada and to participate in its standardization, taking particular account of needs recognized in Europe.

PROGRAMME OF WORK:

1. To consider the reports available with a view to eliminating any ambiguities.
2. To propose improvements which, in line with the basic philosophy of the language, ensure the most general implementation.
3. To participate in the preparation of a precise definition of the full language.
4. To consider sub-sets of the language and to assess whether there is a need for them.
5. To contribute to the development and standardization of the Ada Programming Support Environment (APSE).
6. To establish and maintain a mechanism for effective co-operation with, and participation in the work of, other organizations concerned.
7. To maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:	Mr. **P. Douspis**	(Cii HB)
Vice-Chairman:	Dr. **T. A. Montgomery**	(ICL)

MEMBERS:	Dr. **M. Bellardinelli**	(Olivetti)
	Mrs. **T. Hahn**	(Nixdorf)
	Mr. **J. L. Lacour**	(Philips)
	Mr. **B. Lindestam**	(Datasaab)
	Dr. **R. F. Maddock**	(IBM)
	Mr. **A. Skinner**	(DEC)
	Mr. **W. J. Taylor**	(Ferranti)
	Mr. **J. Teller**	(Siemens)
	Mr. **G. Thwaites**	(Burroughs)

TC28 - Ergonomics of Work Stations

SCOPE:

To review existing and proposed legal requirements and standards, together with recommendations and/or requirements stated by interested parties that may be relevant. To develop guidelines for ergonomics of work stations which manufacturers can underwrite and recommend to users.

PROGRAMME OF WORK:

1. To categorize broadly the conditions under which work stations are used in terms of the tasks and the human attitudes involved.
2. To survey and evaluate:
   - reports of reactions and complaints arising from use of work stations;
   - reports of relevant studies of the social, medical and technical aspects;
   - published and draft standards and legislation.
3. To draft sets of guidelines applying to the design, installation and use of work stations.
4. To maintain liaison with TC12 and TC26.
5. To establish and maintain liaison with other standards organizations in order to present ECMA proposals to them and to make comments on their proposals.

OFFICERS:

Chairman:

Vice-Chairman:

MEMBERS:

RTTG - Real-Time Task Group

SCOPE:

To advise on the status of real-time language developments and their relative suitability for standardization, and to represent any agreed view to other bodies.

PROGRAMME OF WORK:

1. To assemble and exchange information about worldwide activities in the real-time language field, thereby keeping all ECMA members informed.
2. After due evaluation of the assembled data about both language features and experience of their use, to make recommendations to the General Assembly, for example for supporting standardization activities already under way elsewhere.
3. If so instructed by the General Assembly, to prepare submissions for other groups such as the Technical Advisory Committee (TAC) of the European Economic Community on real-time languages, and, if required, to provide a representative.
4. To maintain close liaison with the relevant ECMA Technical Committees.

CONVENER:	Mr. R. F. Maddock	(IBM)
MEMBERS:	Mr. J. S. Baldwin	(Ferranti)
	Mr. C. Holka	(Cii HB)
	Mr. S. Janssen	(Datasaab)
	Mr. E. Klotz	(Nixdorf)
	Mr. J. L. Lacour	(Philips)
	Dr. T. A. Montgomery	(ICL)
	Mr. A. Skinner	(DEC)
	Mr. J. Teller	(Siemens)

NOT FOR PUBLIC RELEASE

Kindly note that the Ecma memento pages containing the contact details of the representatives have been intentionally removed.

By-Laws and Rules
of the Association

By-Laws of the Association

Art. 1 CONSTITUTION AND HEAD OFFICE

1.1　An association to be known as "European Computer Manufacturers Association", abbreviated ECMA, has been constituted according to these By-Laws and Articles 60 et seq. of the Swiss Civil Code.

1.2　The Headquarters of the Association is in Geneva.

Art. 2 PURPOSE

2.1　The purpose of the Association is:

2.1.1　To study and develop, in cooperation with the appropriate national and international organizations, as a scientific endeavour and in the general interest, methods and procedures in order to facilitate and standardize the use of data processing systems.

2.1.2　To promulgate various standards applicable to the functional design and use of data processing equipment.

2.2　The Association shall be a non-profit-making organization and shall devote itself to no commercial activity whatsoever.

Art. 3 MEMBERSHIP

3.1　The Association shall consist of ordinary members and such other classes of members as may be created by the ordinary members at a General Assembly.

3.2　The ordinary members shall fulfil the qualifications set forth under Articles 3.3 and 3.4 of the present By-Laws, and be accepted according to Article 4.

3.3　Ordinary members shall be companies which develop, manufacture and market in Europe data processing machines or groups of machines used to process digital information for business, scientific, control or other similar purposes. Data processing machines used exclusively for military purposes shall not be considered to be included in the above machines.

3.4 These machines or groups of machines shall have all four of the following characteristics:

    a. Means for automatic entry of input data.

    b. Means for comparing and manipulating logically and arithmetically, data entered through such input means.

    c. Means for automatically carrying out a program controlling all arithmetic, internal data transfer and data output functions of the various machine units comprising the system.

    d. Means for automatically altering or modifying the program in accordance both with information received as input and from internal manipulation.

3.5 A proposed ordinary member will not be accepted if it holds at least 50 per cent of the capital of an existing ordinary member nor if at least 50 per cent of its capital is held by an existing ordinary member.

3.6 No two or more companies, at least 50 per cent of whose capital is held by the same company, which is not a member itself, may be ordinary members but must be represented by one company only.

3.7 Applications for ordinary membership will not be accepted unless the proposed member develops, manufactures and markets some major data processing equipment which is not basically a copy of that of an existing ordinary member.

3.8 Additional classes of members which may be established according to Article 3.1 shall have such qualifications and be entitled to such rights and privileges and have such obligations as shall be determined at a General Assembly by a majority of two thirds of all the ordinary members.

3.9 Associate Members

    3.9.1 A company may be admitted as associate member which has interest and experience in Europe in matters related to one or more of the TCs of the Association. No company qualifying for ordinary membership can be elected associate member.

    3.9.2 A prospective associate member shall declare the TCs in whose work it proposes to take part.

    3.9.3 The restrictions of Articles 3.5 and 3.6 of the By-Laws shall apply to associate members.

    3.9.4 Associate members shall be admitted by a majority of all the ordinary members.

    3.9.5 An associate member is entitled fully to participate in the work of the authorized committees and receive all relevant papers. In addition, it may be authorized to participate in the work of such other committees as may be decided in General Assembly.

    3.9.6 Art. 4.1 of the Rules applies to associate members. Representatives of the associate members shall have the right to take part in the discussions at the General Assembly relevant to the TCs in which they participate. However, they have no vote in the General Assembly.

    3.9.7 Associate membership shall be terminated in the cases listed in Art. 5.1; Art. 5.2 to 5.5 also apply.

    3.9.8 The membership fee for associate members is one half of the fee for ordinary members. Rule 8 applies to associate members.

Art. 4 ACCEPTANCE OF NEW MEMBERS

4.1 Application for membership shall be made to the Secretariat.

4.2 Decisions on compliance with conditions shall be made by a two-thirds majority of all the ordinary members.

4.3 When it has been decided that the conditions are complied with, the applicant shall be admitted to the relevant class of membership.

Art. 5 TERMINATION OF ORDINARY MEMBERSHIP

5.1 Ordinary membership shall be terminated in the following cases:

    a. Withdrawal upon written notice given to the Secretary General, to take effect on receipt.

    b. The company ceasing to exist.

    c. The conditions for membership set forth in Articles 3.5 and 3.6 of the present By-Laws no longer being complied with.

    d. In the opinion of two-thirds of all the ordinary members the conditions set forth in Articles 3.3, 3.4 and 3.7 no longer being complied with.

    e. By expulsion for violation of By-Laws and Rules or for any other conduct prejudicial to the interest and correct functioning of the Association.

5.2 No member may be expelled for failure to adhere to one or several agreed standards.

5.3 Any proposal to expel a member must be backed by at least one-fifth of all the ordinary members. The proposal to expel must be on the agenda for the General Assembly at which it is to be discussed so as to give the member the opportunity to present its case.

5.4 A two-thirds majority of all the ordinary members is necessary to expel a member. Such expulsion will become effective 15 days after notification by registered mail.

5.5 Notwithstanding Article 4.3 a member which has been expelled can only be re-admitted on a two-thirds majority of all ordinary members.

Art. 6 STRUCTURE

6.1 The Association shall consist of:
   a. The General Assembly.
   b. The Management.
   c. The Co-ordinating Committee.

6.2 The General Assembly of the ordinary members shall be the highest authority of the Association. It shall control the Association and appoint and control its Management.

6.3 The Management shall consist of a President and a Vice-President. The Management shall be discharged by the President or, if circumstances require, by the Vice-President.

6.4 The President and the Vice-President shall be individuals elected for one year by the ordinary members at a General Assembly. Only representatives of ordinary members can be nominated. The President and the Vice-President can be re-elected any number of times provided that neither serves more than two consecutive years.

6.5 The President shall, through his signature, commit the Association in any business or transaction directly connected with the purpose of the Association.

6.6 There shall be a Treasurer whose duty shall be determined by the General Assembly. The Rules set out in 6.4 shall apply to this office, except that there shall be no limit in the number of consecutive years in office.

6.7 The Co-ordinating Committee shall comprise 6 members and make recommendations to the General Assembly regarding the formation, activities, reorganization or dissolution of Technical Working Committees.

Art. 7 GENERAL ASSEMBLY

7.1 The President will each year call at least two ordinary General Assemblies of the ordinary members. Written notice of the time and place of the Assembly shall be given at least thirty days before the date of the Assembly. The Agenda and supporting documents for the Assembly shall be circulated at least fifteen days before the Assembly.

7.2 Unless otherwise restricted by these By-Laws or the Rules of the Association, any action required or permitted to be taken at an Assembly may be taken without a meeting, provided that no ordinary member opposes such a procedure within 20 days from the mailing date.

7.3 Special General Assemblies for any purpose or purposes unless otherwise prescribed by these By-Laws or the Rules of the Association may be called by the President, and shall be called by him, at the request in writing of at least one-fifth of all the ordinary members. Such request shall state the purpose or purposes of the proposed assembly. The business transacted at any special assembly shall be limited to the purposes stated in the notice.

7.4 Written notice of Special General Assemblies stating the time, place and object thereof, shall be given to each ordinary member at least twenty days before the date of the Assembly and shall include the agenda and supporting documents for the Assembly.

7.5 A majority of all the ordinary members must be present or represented by proxy at any General Assembly, in order to constitute a quorum for transaction of the business except as otherwise provided by these By-Laws or the Rules of the Association.

7.6 Unless otherwise prescribed by these By-Laws or the Rules of the Association, the vote of the majority of all the ordinary members shall decide any question.

Art. 8 PROMULGATION OF STANDARDS

8.1 Promulgation of standards by the Association shall require approval by at least two-thirds of all the ordinary members.

8.2 Proposed draft standards shall be circulated by the Secretary General at least 4 months in advance of the General Assembly at which they will be voted upon.

8.3 It is not obligatory for members to follow any standard.

8.4 All standards when approved shall be made available to all interested parties without restriction.

Art. 9 AD HOC COMMITTEES

9.1 The General Assembly may delegate authority for specific purposes to ad hoc committees. The tasks, terms of reference and membership

of these committees will be adopted if a majority of all the ordinary members assent.

9.2 Unless otherwise decided at the time of its appointment each ad hoc committee may co-opt additional members should it so desire.

9.3 No ad hoc committee may meet for more than one year without being reappointed.

Art. 10 SECRETARIAT

10.1 There shall be a permanent Secretariat of the Association responsible to the General Assembly.

10.2 A Secretary General shall be appointed by the General Assembly and shall be responsible for the operation of the Secretariat.

Art. 11 TECHNICAL WORKING COMMITTEES

11.1 Technical working committees will be formed by the Secretary General when so decided at a General Assembly.

11.2 Any ordinary member may participate in any technical working committee.

Art. 12 FISCAL YEAR

12.1 The fiscal year shall commence on January 1 and end on December 31.

Art. 13 FINANCE

13.1 The annual budget of the Association shall be approved by at least two-thirds of the ordinary members present or represented at an ordinary General Assembly.

13.2 The Association shall be financed by an equal levy on all ordinary members and half this levy on all associate members. The fees are set by the ordinary members during an ordinary General Assembly and based on the current year budget. Such fees shall be used to finance the activity of the Association and its administrative expenses and shall not be returnable.

13.3 The Secretary General will be responsible for expenditures within the budget.

13.4 The President may authorize expenditures outside the budget to an amount not exceeding 10 per cent of the corresponding item in the current year budget. Any expense above this must be approved by the ordinary members.

Art. 14 DISSOLUTION

14.1 In the event of the dissolution of the Association, its assets are first used to discharge its liabilities. Any balance of liability shall be borne by the members in proportion to their annual fees. Any surplus funds remaining after the liabilities have been discharged will be distributed to those which are members at the date of dissolution in proportion to their total contributions to the Association.

Art. 15 AMENDMENTS

15.1 The By-Laws and any Rules that may be adopted by the General Assembly can only be modified at an ordinary or special General Assembly. The proposed amendments must be included in the agenda and notified to the members according to the provisions of Articles 7.1 and 7.4.

15.2 Amendments shall require two-thirds approval of all the ordinary members.

Art. 16 LITIGATION

16.1 Any dispute arising during the life of the Association or during its dissolution either between the members of the Association and its Management or between the members and the Association or between the members themselves as a consequence of the Association's activity shall be decided upon by the Courts of the Canton of Geneva. Swiss law is applicable in all cases.

Rules of the Association

1. LANGUAGE

1.1 The English language, as written in the United Kingdom, will be the official language of the Association.

2. SYSTEM OF MEASUREMENTS

2.1 The metric system of measurements will be used.

3. MINIMUM PERIOD OF MEMBERSHIP.

3.1 There is no minimum period of membership.

4. REPRESENTATION OF MEMBERS

4.1 Each member shall designate the name of one of its officers or executives who shall represent them in General Assemblies and who shall have full authority to commit the member on all matters concerning the Association. Members shall notify the Association of any changes in their representation.

5. GENERAL ASSEMBLIES

5.1 Representatives may invite additional individuals from their respective member company to participate in an advisory capacity at a General Assembly.

5.2 The members entitled to attend and vote at a General Assembly may be represented by a proxy. A written proxy shall be established indicating the item or items of the agenda to which it is restricted.

5.3 The President or in his absence the Vice-President shall preside at all General Assemblies. In absence of both, the members present or represented by proxy shall elect a Chairman for that particular meeting.

6. CO-ORDINATING COMMITTEE

6.1 An ad hoc Committee consisting of individuals elected by the General Assembly will be set up under the name of Co-ordinating Committee (CC), whose terms of reference will be as follows:

6.1.1 To prepare terms of reference for new Technical Working Committees in accordance with the rules for the formation of a Technical Working Committee.

6.1.2 To nominate a provisional Chairman and Vice-Chairman for each new Technical Working Committee.

6.1.3 To review from time to time the terms of reference given to Technical Working Committees.

6.1.4 To have every six months meetings with Chairmen of Technical Working Committees at which the progress of the TCs will be reviewed and co-ordinated.

6.2 The members and the Chairman of the Co-ordinating Committee shall be individuals elected for one year at a General Assembly by the ordinary members, they can be re-elected any number of times. Only representatives of ordinary members can be nominated.

7. TECHNICAL WORKING COMMITTEES

7.1 Formation of Technical Working Committees:

7.1.1 Technical Working Committees (TC) will be formed by the Secretary General (SG) when so decided at a General Assembly.

7.1.2 Any proposal for the setting up of a TC must give the suggested terms of reference, including the scope, and be sent to the SG.

7.1.3 The CC shall nominate a provisional Chairman and Vice-Chairman.

7.1.4 The SG shall then convene the first meeting of the TC.

7.2 Operating procedure of TC - Rules and recommendations for the Technical Committees:

7.2.1 Members of TCs are:
– representatives of ECMA member Companies,
– other participants invited by the SG at the request of the TC or of the Management.

7.2.2 Member Companies of ECMA are entitled to send one or more representatives to any TC. These representatives shall be employees of the member Companies.

7.2.3 Voting on any matter shall be by simple majority of TC members present at the meeting. Each member Company has only one vote. Several invited participants belonging to one organization, have only one vote between them.

7.2.4 One-time visitors can attend a meeting only at the special invitation of the SG at the request of the TC. They have no voting rights.

7.2.5 It is recommended that in the course of its ordinary work the TC should not use voting unless it is impossible to make progress without a vote.

7.2.6 The provisional Chairman and Vice-Chairman nominated by the CC shall act for an initial period which shall be not less than 6 months from the date of the first meeting and which shall include the first 3 meetings.

7.2.7 At the first meeting of the TC which takes place after the end of the initial period, a Chairman and Vice-Chairman shall be elected from among the member Company representatives.

7.2.8 The Chairman and Vice-Chairman, having been elected from among the member Company representatives, shall hold office for a term of 12 months. They shall be eligible for re-election, subject to a maximum consecutive term of office of 3 years.

7.2.9 Meetings of the TCs shall be conducted by the Chairman, according to the By-Laws and Rules of ECMA. An officer of the Secretariat shall act as Secretary at all TC meetings. The Vice-Chairman shall assist the Secretary and shall act for the Secretary if the latter is unable to attend.

7.2.10 Agenda for meetings of the TCs shall be prepared by the Chairman and an officer of the Secretariat taking into account suggestions made by members of the Committee. The agenda shall be circulated to all members 3 weeks before each meeting; at the opening of the meeting it can be modified if wanted and must be approved.

7.2.11 The SG shall be responsible for the preparation of minutes of the meetings.

7.2.12 The minutes shall be distributed by the SG within 3 weeks to all members of the TC, to the Chairmen of all TCs, to the official representatives of the member companies, and to the members of the CC.

7.2.13 The first item on the agenda of each TC shall be the amendment and approval of the minutes of the preceding meeting. The minutes, after approval, shall constitute the official record of the meeting of a TC.

7.2.14 Any suggestions for the amendment of terms of reference of TCs should be addressed to the SG for discussion between the TC Chairman and the CC.

7.2.15 The Chairman is responsible for the preparation of a semi-annual report for each TC. He will be assisted by the Vice-Chairman and an officer of the Secretariat in this task and the report will be submitted to the General Assembly. The report will contain a description of the results achieved to date and an outline of the work to be carried out during the next year.

7.2.16 This report will be circulated to all members of the TC for approval.

7.2.17 Any member of a TC has the right to ask for a minority report to be submitted if he so desires.

7.2.18 The work of all TCs will be discussed every 6 months at a meeting of the CC and the SG at which meetings the semi-annual report will be presented.

7.2.19 First priority in discussion at the meetings of the TCs must be given to items on the agenda.

7.2.20 Under no circumstances should any technical contribution be decided upon at a TC meeting unless it has been circulated to all Committee members at least 3 weeks before the meeting.

7.2.21 In the interest of economy and efficiency, alternate meetings will be held in Geneva.

7.3 Task Groups

7.3.1 Technical committees may form Task Groups for the accomplishment of specific tasks within the scope of the committee.

7.3.2 At least two members of the committee should agree to take an active part in the work of the Task Groups.

7.3.3 Terms of reference of the Task Group shall be included in the minutes of the meeting of the Technical Committee at which the Task Group has been formed.

7.3.4 Task Groups shall report at each meeting to the committee on their activities; these reports shall appear in the minutes of the committee.

8. MEMBERSHIP FEES

8.1. The membership fees shall be based on an estimate for the current year's operating expenses with adjustments for any deviation between the estimated and actual for the preceding years. Although the Association shall be non-profit-making, reserves may be accumulated if so decided by the General Assembly.

8.2 Any new member shall pay the full annual fee for the fiscal year in which it is admitted as member.

8.3 Every member on the date of the General Assembly which decides on the budget for the following fiscal year shall pay the full annual fee for that year.

8.4 Any withdrawing member shall pay a fee for the fiscal year following the year of withdrawal (Art. 5.1.a of the By-Laws). This fee shall be equal to the annual fee for the year of withdrawal. Representatives of

a withdrawing member may continue to attend TC meetings and to receive all technical papers during the full fiscal year following the year of withdrawal.

9. OPERATING EXPENSES

9.1 Operating expenses of the Association shall consist of salaries, travel and office expenses of the Secretariat and publication costs.

9.2 Expenses of members including those connected with ad hoc and Technical Working Committees are not part of the operating expenses of the Association.

9.3 The Secretary General of ECMA is responsible to the Treasurer for the operating expenses of the Association.

9.4 The General Accounting of the Secretariat will be reviewed once a year by an Auditor appointed by the Treasurer and approved by the General Assembly.

Code of Conduct in Patent Matters

1. POLICY

General Declaration:

The General Assembly of ECMA shall not approve recommendations of Standards which are covered by patents when such patents will not be licensed by their owners on a reasonable and non-discriminatory basis.

1.1 In case the proposed Standard is covered by issued patents of ECMA members only:

Members of the General Assembly are asked to state the Company licensing policy with respect to these patents.

1.2 In case the proposed Standard is covered by issued patents by non ECMA members: A written statement from the patentee is required, according to which he is prepared to grant licences on a reasonable, non-discriminatory basis.

The General Assembly and/or the Management shall decide in this case which steps must be undertaken in order to obtain such a statement.

1.3 In case the proposed Standard is covered by patent applications of ECMA members (which is not known, neither during the work of the TC nor at the time of the vote in the General Assembly):

1.3.1 Each member of the TCs and/or of the General Assembly of ECMA will determine whether any proposed standard may be covered by any patent for which his company has a pending application, if such a patent application exists, his continued participation to the relevant committee will imply that such a patent, when obtained later, will be made available from his company for licensing on a reasonable, non-discriminatory basis.

1.3.2 Each member of the TCs and/or of the General Assembly of ECMA will determine whether any proposed standard may be covered by any patent for which his company has a pending application; if such a patent application exists, the favourable vote of the Company to the General Assembly will imply that such a patent, when obtained later, will be made available from his company for licensing on a reasonable, non-discriminatory basis.

1.4 In case the proposed Standard is covered by patent applications of third parties (which is not known during the work of the TC nor at the time of the vote in the General Assembly):

In this case practically nothing can be done at the time of the vote. When afterwards said patents are issued, it should be tried to obtain reasonable, non-discriminatory licences. If this proves to be impossible, the standard will have to be cancelled.

2. PROCEDURE

2.1 The questions related to protective rights are in the competence of the General Assembly of ECMA and should not be discussed at the TC level.

2.2 With each draft standard submitted four months ahead of a General Assembly, the Secretary General shall ask, by registered mail, all members to state within two months whether they claim any issued protective rights covering the subject matter of the proposed standard and/or have knowledge of such rights of third parties.

2.3 Replies to this request will be circulated in due time before the General Assembly.

2.4 When an answer is not received from a Company, the General Assembly may proceed to a vote on the assumption that this Company will act in accordance with the General Declaration, that is to license possible relevant issued patents on a reasonable and non-discriminatory basis.

Adopted at the General Assemblies of March 29, 1963 and June 2, 1966.

Publications

Subject Index of ECMA Standards

MEDIA

Disk Packs and Rigid Disks
ECMA-32
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Free copies of all documents listed below are available upon request.

ECMA Standards (Blue cover)

ECMA-2 – Subset of ALGOL 60 – ECMALGOL (April 1965)

ECMA-3 – CMC7 Printed Image Specification, 2nd Edition (Sept. 1966)

ECMA-4 – Flow Charts, 2nd Edition (Sept. 1966)

ECMA-5 – Data Interchange on 7-Track Magnetic Tape, 3rd Edition (June 1970)

ECMA-6 – 7-Bit Input/Output Coded Character Set, 4th Edition (Aug. 1973)

ECMA-8 – Nominal Character Dimensions of the Numeric OCR-A Font, 2nd Edition (Jan. 1977)

ECMA-10 – Data Interchange on Punched Tape, 2nd Edition (July 1970)

ECMA-11 – Alphanumeric Character Set OCR-B for Optical Recognition, 3rd Edition (March 1976)

ECMA-13 – Magnetic Tape Labelling and File Structure for Information Interchange, 3rd Edition (Jan. 1978)

ECMA-14 – Rules for the Definition of 4-Bit Sets Derived from the ECMA 7-Bit Coded Character Set (Nov. 1967)

ECMA-15 – Printing Specifications for Optical Character Recognition, 2nd Edition (Aug. 1975)

ECMA-16 – Basic Mode Control Procedures for Data Communication Systems using the ECMA 7-Bit Code, 2nd Edition (June 1973)

ECMA-17 – Graphic Representation of the Control Characters of the ECMA 7-Bit Coded Character Set for Information Interchange (Nov. 1968)

ECMA-18 – Printing Line Position on Single Line Documents, 2nd Edition (Jan. 1977)

ECMA-19 – Coding of Character Sets for MICR and OCR (June 1969)

ECMA-21 – Character Positioning on OCR Journal Tape (June 1969)

ECMA-59 – Data Interchange on 200 mm Flexible Disk Cartridges using Two-Frequency Recording at 13262 ftprad on Both Sides (Aug. 1979)

ECMA-60 – HDLC-Unbalanced Class of Procedure (Aug. 1979)

ECMA-61 – HDLC-Balanced Class of Procedure (Aug. 1979)

ECMA-62 – Data Interchange on 12,7 mm 9-Track Magnetic Tape – 32 ftpmm, NRZ1, 32 cpmm – 126 ftpmm, Phase Encoding, 63 cpmm – 356 ftpmm, NRZ1, 246 cpmm GCR (Jan. 1980)

ECMA-63 – Representation of Numerical Values in Character Strings for Information Interchange (Sept. 1980)

ECMA-64 – Magnetic Disk for Data Storage Devices, 160 000 Flux Transitions per Track, 356 mm Diameter (Sept. 1980)

ECMA-65 – Magnetic Disk for Data Storage Devices, 107 500 Flux Transitions per Track, 266 mm and 356 mm Diameter (Sept. 1980)

ECMA-66 – Data Interchange on 130 mm Flexible Disk Cartridges Using Two-Frequency Recording at 7958 ftprad On One Side (Sept. 1980)

ECMA-67 – 130 mm Flexible Disk Cartridge Labelling and File Structure (Jan. 1981)

ECMA-68 – Spools (Sizes 16, 18 and 22) (Jan. 1981)

ECMA-69 – Data Interchange 200 mm Flexible Disk Cartridges Using MFM Recording at 13262 ftprad On Both Sides (Jan. 1981)

ECMA-70 – Data Interchange on 130 mm Flexible Disk Cartridges Using MFM Recording at 7958 ftprad On Both Sides (Jan. 1981)

ECMA-71 – HDLC Selected Procedures (Jan. 1981)

ECMA-72 – Transport Protocol (Jan. 1981)

Technical Reports (White cover)

ECMA/TR 1 – A Set of I/O Procedures for ECMALGOL (Jan. 1967)

ECMA/TR 3 – Continuous Sprocket-Punched Stationery Part II (Physical Properties, Fastenings, Packaging and Storage) (March 1972)

ECMA/TR 4 – Continuous Stationery in Roll Form (June 1972)

ECMA/TR 5 – Suggestions for a Disk Labelling System (June 1972)

ECMA/TR 6 – Recommended Sizes of Forms for Optical Reading (June 1972)

ECMA/TR 7 – Continuous Sprocket-Punched Stationery Part I (Recommended Sizes) (Dec. 1973)

ECMA/TR 8 – Recommended OCR Paper Specification, 2nd Edition (Jan. 1977)

ECMA/TR 10 – Listing of Software Names (Jan. 1980)

ECMA/TR 11 – Guidelines for Magnetic Tape Handling and Storage (Jan. 1981)